



Chapel St Leonards Primary School

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'Caring, Successful Learners'

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Dear Parents/Carers,

I am writing to you to give you information about the remote learning we have put in place for the children. This is learning that takes place online and at home for one of three reasons:

1. A child has been in direct contact with a family member who has a confirmed case of COVID-19
2. A class has a confirmed case of COVID-19 and we are informed to close the class.
3. The school is informed of the need to close due to an outbreak or a local or national lockdown.

We hope that any closure would be for only 14 days as this is the required time for anyone who has been in contact with a positive case to self-isolate. The Government has been very clear that it will do everything in its power to keep schools open so that the children's education is not disrupted further.

It is very important that everyone understands that if children are at home, and are well enough to, it is an expectation that they undertake their school work which teachers have planned and will set for them. Daily contact between families and school will be expected (this can be online).

Enclosed with this letter are some important documents:

- A guide to remote learning in particular Microsoft Teams which is our online learning platform (the Key Stage 2 children will use this in school to become familiar with it).
- An outline daily time table.
- A list of your child's usernames and logins for all of the online resources we have access to.
- Remote Learning expectations

In the case of a local lockdown, the school has access to 33 laptops which can be loaned to pupils throughout the period of remote learning. If the number of pupils who do not have access to a device (smartphone, PC, laptop or tablet) exceeds 33, then the school will select those who it considers most vulnerable or in need when allocating these devices. It will be the responsibility of Parents/ Carers to inform the school if they do not have the ability to access remote learning so suitable arrangements can be made. The school may also become aware of this when following up on those pupils who have not accessed the work that has been set for them remotely. This will be monitored via MS Teams.

In the event of a pupil being loaned IT hardware (e.g. laptop, tablet or dongle), then the school will ask the Parent/ Carer to sign an 'Acceptable Use Agreement'.

Thank you for your support in helping us to ensure that the children's learning is not affected should we have to close.

Yours sincerely,

Graham Almond - Headteacher